

Transfer Advising Sheet for Business and Professional Management Program

Florida Community College at Jacksonville
Associate of Science Degree in Accounting Technology

Articulated Program with Nova Southeastern University
Bachelor of Science in Business and Professional Management

Nova Southeastern has discontinued the Business and Professional Management (BPM) degree program and only current students in the NSU Business and Professional Management (BPM) degree will be able to finish the program. This articulation is no longer an option for current FCCJ students. However, students may be eligible to pursue other existing articulations with Nova Southeastern University. Please visit the FCCJ Majors page, for your particular FCCJ Program of Study to find out what articulations are available.

This transfer institution has agreed to accept the specified associate's degree from FCCJ. The FCCJ graduate will be accepted at the junior level, and is required to complete the equivalent of two years of full-time coursework to complete the specified bachelor's degree. The following chart shows the specific courses that the FCCJ student is required to take to meet the guidelines of the articulation agreement with the transfer institution.

It is very important to make sure that your Program of Study at FCCJ is Associate of Science in Accounting Technology. If you do not plan to transfer to this specific transfer institution, please follow the Program of Study, as specified in the College Catalog.

FCCJ Curriculum

General Education Requirements to be taken at FCCJ as part of AS Accounting Technology degree

Course Number	Course Title	Requirement Met General Ed/Prerequisite	Gordon Writing/Math	Semester Hours
ENC 1101	English Composition I	GE	6,000 words G (W)	3
MAC 1105	College Algebra	GE	G (M)	3
ECO 2013	Principles of Economics I	GE		3
XXXX	Humanities: select from AS General Education Requirements*	GE	3,500 words G (W)	3
XXXX	Social and Behavioral Sciences: select from Category A of AS General Education Requirements	GE	2,000 words G (W)	3
Total				15

* If student takes LIT 2100 at FCCJ, it may satisfy the NSU Humanities General Education requirement.

FCCJ AS Accounting Technology Professional Requirements

Course Number	Course Title	Requirement Met General Ed/Prerequisite	Gordon Writing/Math	Semester Hours
GEB 1011	Introduction to Business			3
ACG 2021	Financial Accounting**	PR		4
OST 2335	Applied Business Communications			3
ACG 2071	Managerial Accounting	PR		3
ACG 2100	Intermediate Accounting I			3
TAX 2000	Individual Taxes			3
ACG 2110	Intermediate Accounting II			3
QMB 2100	Business Statistics	PR		3
CGS 1060 or CGS 1570	Introductory Computer Concepts or Microcomputer Applications	PR		3
ACG 1943	Internship***			3

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Total Hours				31
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**NSU will only accept 3 out of 4 credits for this course

***All other program courses should be completed before registering for the internship

FCCJ AS Accounting Technology Professional Electives (electives selected to satisfy NSU requirements)

Course Number	Course Title	Requirement Met General Ed/Prerequisite	Gordon Writing/Math	Semester Hours
MAN 2021	Principles of Management	PR		3
Total Hours				3

FCCJ AS Accounting Technology Professional Electives (additional electives required for degree)

Course Number	Course Title	Requirement Met General Ed/Prerequisite	Gordon Writing/Math	Semester Hours
BUL 2131	Business Law I – The Legal Environment of Business	PR		3
ECO 2023	Principles of Economics II	GE, PR		3
ADV 2000	Advertising			3
MAR 1011	Principles of Marketing			3
MAN 2300	Human Resource Management			3
BAN 2501	Money and Banking			3
BUL 2242	Business Law II			3
CGS 1580	Introduction to Desktop Publishing			3
CGS 2512	Spreadsheet Concepts and Practices			3
CGS 2542	Database Concepts for Microcomputers			3
CGS 2571	Advanced Microcomputer Applications			3
ENC 2210	Technical Report Writing			3
FIN 2100	Personal Finance			3
MAN 2043	Quality Management			3
MAN 2590	Materials Management			3
MAN 2125	Supervision and Performance Improvement			3
MKA 1021	Salesmanship			3
OST 1355	Introduction to Information and Records Management			3
OST 1384	Introduction to Customer Service			3
OST 1581	Professional Development in the Work Environment			3
RMI 1521	Principles of Insurance (INS-21)			3
Total Hours				15

TOTAL FCCJ HOURS FOR AS ACCOUNTING TECHNOLOGY DEGREE

64

General Education Notes:

- Please review the Florida Community College Catalog for General Education Requirements (GER).
- Students will complete additional General Education courses at NSU. Students must meet the NSU General Education Requirements. It may be possible to complete some of these at FCCJ after completion of the AS degree. Please check with your NSU advisor.
- CLAST (College Level Academic Skills Test): The CLAST graduation requirement does not apply to associate of applied science students transferring to Nova Southeastern University.
- Foreign Language Requirement does not apply to students transferring to Nova Southeastern University.
- All General Education courses require a grade of “C” or above.

Prerequisite and Elective Notes:

- All prerequisite courses require a grade of “C” or above.
- A major prerequisite course may satisfy both FCCJ General Education Requirements and NSU Major Prerequisites. Please review the General Education Requirements and talk with an advisor.

Other Notes:

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- Qualified students will have earned a grade point average of **2.0** and will have completed the AS Accounting Technology degree (a minimum of 64 semester hours) before transferring.
- NSU will accept 63 of the 64 hours of the AS degree for transfer into the BS Professional Management degree. No more than 90 semester hours of credit may be transferred toward completion of the degree requirements at NSU.
- Courses in which students have earned a grade of “C” or higher will be accepted for transfer. A limited number of courses with grades of “D” may be transferred as determined by NSU. Additionally, if a student receives a grade of “D” in a required writing or mathematics course, or in a course that is a prerequisite or requirement in the major, the course must be repeated for graduation.
- Students who complete their FCCJ course work under the terms of the catalog in effect during the term of their registration must graduate within five years or they will automatically be reassigned to the catalog in effect during their fifth year.
- If you do not plan to transfer to this specific transfer institution, please follow the Program of Study, as specified in the College Catalog.

Please check with a Florida Community College advisor or counselor for more information.

FCCJ: Open Campus, Learner Support Center: (904) 646-2300
 Downtown Campus, Counseling and Advising Office: (904) 633-8212
 Kent Campus, Counseling and Advising Office: (904) 381-3611
 North Campus, Counseling and Advising Office: (904) 766-6700
 South Campus, Counseling and Advising Office: (904) 646-2424
 NSU: Admissions Office: (800) 338-4723 ext 8000

For a list of the courses that Florida Community College graduates will complete at the transfer institution, please see the chart below. Please visit the website of the transfer institution for more information about the program.

NSU Curriculum

NSU General Education Requirements

Course Number	Course Title	Requirement Met General Ed/Prerequisite	Gordon Writing/Math	Semester Hours
XXXX	Select ARTS, HIST, HUMN, LITR, or PHIL^	GE		3
POLS 1010	American Government and Politics	GE		3
PSYC 2330	Interpersonal Communication	GE		3
SPCH 3120	Speech Communication for the Professions	GE		3
WRIT 2150	Writing for the Professions	GE		3
XXXX	Select two NSU General Education courses	GE		6
Total Hours				21

^ If student takes LIT 2100 at FCCJ, it may satisfy the NSU Humanities General Education requirement.

NSU Professional Management Major Requirements

Course Number	Course Title	Requirement Met General Ed/Prerequisite	Gordon Writing/Math	Semester Hours
BUSS 4610	Business Research Methods			3
BUSS 4880	Business Strategy and Policy			3
FINC 3010	Corporation Finance			3
MGMT 3660	Management Information Systems			3
MGMT 4170	Organization Behavior			3
MRKT 3050	Marketing Principles and Applications			3
XXXX	Select from approved list of Open Electives from NSU School of Business and Entrepreneurship			6~
XXXX	Select from approved list of Professional Management Concentration area courses at NSU			12
Total Hours				36~

TOTAL NSU HOURS FOR BS DEGREE

57

TOTAL FCCJ HOURS ACCEPT FOR TRANSFER

63

TOTAL DEGREE REQUIREMENTS

120

~Total number of open electives will depend on selection of general education courses.