

TEACHER EDUCATION STUDENTS
REQUEST FOR CLASSROOM
OBSERVATION AND FIELD EXPERIENCE ASSIGNMENT:
NASSAU COUNTY SCHOOLS 2008-2009

PLEASE COMPLETE AND MAIL OR FAX TO:
Office of Staff and Program Development
1201 Atlantic Avenue
Fernandina Beach, FL 32034
FAX (904) 277-9044

Student Name: _____ (Print legibly.)

Address: _____ (Print legibly.)

Telephone: home: _____ work or cell: _____ (Print legibly.)

Email address: _____ (Print **very** legibly.)

College or University: _____ FCCJ _____ UNF _____ JU _____ Nova _____ Other: _____

Course name/number: _____ Instructor: _____

Required tasks/ assignments: _____ Total hours required: _____

Preferred community: _____ Elem. _____ or Secondary _____ (Preference cannot be guaranteed.)

I have a child or am related to a teacher in the following school(s) and grade level(s): _____ / _____

I am a NCSB employee at _____ and my position is: _____. (complete if applicable)

I graduated from high school **after** 2007: (Check if yes) _____ Initial agreement to wear appropriate attire*: _____

Signature of student: _____ Date: _____

Date of Fingerprint Screening: _____ (We will not process this form until your fingerprints have cleared.)

STUDENTS- PLEASE READ:

PLEASE DO NOT CALL A SCHOOL PRINCIPAL OR TEACHER YOURSELF:

Thank you for your interest in Nassau County Schools. After you have submitted this form and your fingerprints have cleared, we will provide you with your school/teacher assignment and the necessary contact information. Please allow one week for a response from us. Students may not be assigned to the following: 1) a class or school in which they have children enrolled; 2) the class of a relative who is a teacher; 3) as an approved volunteer without fingerprint clearance; or 4) in grades 9-12 if your graduation from high school was after 2007. We will notify you by email of your assignment.

***Appropriate attire** means no jeans, shorts (except P.E. majors), mid-drift or low-cut tops, flip-flops, or T-shirts). Please be comfortable, but convey a responsible image to students and others in the school. Please also know that all information about students' grades, learning disabilities, discipline, etc. is confidential. Cell phones should be on "silent" while you are in the school. **We reserve the right to decline to place a student for a field experience.**

For Nassau School District Use Only:

DATES: Form received: _____ Fingerprint Report cleared: _____ Student notification: _____

School assigned: _____ Tel: _____ Teacher: _____

Grade/subject: _____ Teacher's school email address: _____