

CEC March 5, 2009 Meeting
Advanced Technology Center

Visitors:

Carrell, David

Meigs, Janet

Reine, Lisa

Present:

Arnold, Ann

Hickman, Diane

Simon, Jean

Baldwin, Sandy

Joseph, Joe

Surrency, Karen

Barr, Cathy (alternate)

Lewis, Jerry

Trenary, Bonnie

Bateh, Sam

Martin, Katherine

Thompson, Joanna

Braxton, Cheryl

McClellan, Patti

Ward, Ken

Cornwell, Elaine

Orso, Gerald

Washer, Judy

Davis, Sue (alternate)

Peeples, Robert

Weaver, Yvonne

Dobson, Kathleen

Porter, Wanda

Williams, Sheryl

Garanin, Val (alternate)

Rodriguez, Diane

Excused Absence:

Washer, Judy

Call to Order	The meeting was called to order at 2:10 p.m.
Welcome to Visitors	Visitors were welcomed to the meeting.
Approval of February minutes	Motion made and seconded to accept the February minutes. Motion passed, minutes approved.
Treasurer's Report	Elaine Cornwell distributed the Treasurer's Report and reviewed its contents. The book awards are now \$130 and the balance with the Foundation is \$1,925.00.
Committee Reports: Fundraising Lynn Lewis –	No report
Human Resources Bonnie Trenary	An ad hoc committee report on advertising for open positions will be presented at the April meeting.
Professional Development Ida Brown	A professional development needs survey will go to career employees soon. How professional development funds are used on each of the campuses was discussed.
Recognition/Excellence Awards Karen Surrency	Six nominations for the Excellence Awards have been received and Gerald will send another notice for nominations collegewide.
EBAC Robbie Peeples	The EBAC committee, (along with JEA, school board and a school district) met recently with experts in the insurance/health field to learn ways to maximize benefit

	<p>dollars. One gentlemen spoke about starting up employee based clinics that are free. EBAC appointed a subcommittee to investigate the clinics further and how the clinics would apply to FCCJ. Blue Cross was in attendance and shared their website information – which is extensive and helpful.</p> <p>The question was asked, “What can we do to help our part time employees with health benefits?” The committee is looking into getting the same coverage for part time employees as fulltime employees receive and the part-time employee would pay the same rate as the college pays for fulltime employees.</p>
Campus Safety & Security Committees	No reports
CEOV on March 9	Send your items for CEOV to Gerald. All CEOV minutes are on the website
Information Items from CEOV	<ul style="list-style-type: none"> • New compensation booklets will be on campuses by March 12. • Online pay stubs should begin April 1. • Structure of state college – Every effort will be made not to cut staff when restructuring. • 403b vendors will meet with college employees shortly.
New Business Shrimp Festival Float Ken Ward	Ken Ward relayed to the council that Dr. Wallace has given approval for FACC and CEC to sponsor a float at the shrimp festival in May. There was discussion about volunteer participation in creating the float and about give-away CEC items. Those in attendance agreed to support and sponsor the float.
CEC Newsletter Joe Joseph	Joe Joseph distributed a template of a newsletter he has worked on and asked that reps and employees review the sample he handed out and give him ideas – with individuals from each campus contributing and CEC having final word on what will be put in the newsletter. Joe volunteered to be in charge of compiling the information that is sent from each campus and that it would take the participation of everyone if the newsletter is to be successful. Campus governance council members were asked to serve on the committee for supplying information. He recommended that no decision be made today, but everyone think about it and it will be discussed again.
Discussions Items and things to think about	4-day work week – Newspaper and television reports were cited about colleges going to a 4-day workweek to save money. There was discussion about asking for a year round 4-day work week.

	Gerald asked that ideas on saving money and cutting costs best sent to him and he will take suggestions to CEOV.
	<ul style="list-style-type: none"> • Be thinking about what kind of end-of-year luncheon you would like to have. • A couple of employees are retiring this year. • Supplies and CEC items will be ordered soon for the coming year.
	Can employees get their cars repaired by the automotive department? Legal and liability issues caused the college to stop this practice.
Adjournment	Motion made, seconded and passed to adjourn at 3:30.

Prepared By: Joanna Thompson Date: April 27, 2009

Reviewed By: Gerald Orso Date: April 27, 2009