

**FCCJ Administrative and Professional Collaborative Minutes**  
**Friday, October 24, 2008**  
**9:00 a.m. – 10:30 a.m.**  
**MCCS, Room 443**

Members Present: Patty Adeeb, Maria Butts, Melanie Clark, Kathy Clower, Lynne Crosby, Bill Ganza, Kimberly Hardy, Judy Jones-Liptrot, Gary Krupa, Sheri Litt, Paul McNamara, Bob Mark, Katie Meyer-Griffith, Denise Norris, Dan Richardson.

Guest Present: Larry Snell.

1. Sheri Litt welcomed everyone and thanked Patty Adeeb for a wonderful and healthy breakfast. Judy Jones-Liptrot volunteered to bring breakfast to the November meeting.
2. The September minutes were reviewed and no changes were suggested. Gary Krupa made a motion to approve the minutes and Melanie Clark seconded the motion. The minutes were approved.
3. Sheri introduced Larry Snell, who reviewed three information items/proposals for the APC.
  - a. At the EBAC meeting yesterday, there was a decision to increase FSA to \$8,400 from \$5,000 (there is no IRS limit on this, only on dependent care). This proposal will go to the Board in November. Additionally, new premiums are being set for health insurance. There was concern about the increase in premiums this year, especially for those employees with lower salaries. This proposal also will go to the Board in November.
  - b. Vacation leave: Larry suggested that the APC conduct a market practice survey of payout for vacation days to see if we could adjust the current payout level. A & P employees could move from 30 days to 44 days. Dan stated this was proposed last year and Dr. Wallace was not supportive of this. Sheri indicated that the APC would consider this issue again.
  - c. Sick leave payout: Larry indicated that this may have a lower probability of success, though we should look at it again, as we are not following market practice. Sheri indicated the opposition was not about market practice, but about how the legislation was written and that the College was following the legislative intent. Patty detailed the history of efforts the APC has made over the past few years to change this. Will becoming a new state college provide us a new vehicle for changing this? The APC will explore this option. Dan also discussed Amendment 8 that is currently on the ballot that may assist funding community colleges via the community. Lynne suggested doing a market study of the state colleges, not the 28 community colleges. Sheri would like to bring this forward (along with the vacation leave payout) and asked for volunteers to decide how to best approach this. Paul McNamara, Dan Richardson, Lynne Crosby, and Patty Adeeb volunteered to work with Sheri.

4. State College: The Executive Committee met with Dr. Wallace yesterday and there was little new information. The name change is still being discussed. Maria indicated that a survey and focus groups will be conducted on the name change. There also will most likely be another cut in funding from the legislature this year. Paul indicated that the Strategic Business Units (SBUs) were moving forward. Judy Jones-Liptrot shared information about the Student Success Leadership Summit held on October 23<sup>rd</sup> and Dr. Wallace's Welcome Center concept.
5. APC Survey Results: Sheri reviewed the results of the APC survey that was sent via Zoomerang in September, which consisted of four questions. Sheri suggested categorizing the issues, and Bill Ganza and Gary Krupa volunteered to work on doing this with Sheri.
6. Committee Reports: Sheri would like to add a committee report from the Academic Leadership Council (ALC).
  - a. Student Success Council: The Council has not met this year.
  - b. Web Page: Kim stated the web page has been updated to include the information on the new Leadership Series. Kim will contact Chris Arab for the list of participants to post on the web site to congratulate them. She asked about the pictures from the APC luncheon and Gary indicated that he would send them to Kim. Sheri will write up a blurb about the luncheon for the Web page. Sheri suggested we spotlight Dana Thomas as the next APC employee.
  - c. Professional Leadership Development: Sheri stated the first cohort was selected (about 25 participants) including faculty and CEC employees. The program begins on Monday, October 27<sup>th</sup> with a reception at 5:00pm and the program/activities begin in November.
  - d. Health and Wellness: Judy reported that Dr. Waschull sent out brochures with dates and an e-mail will be sent with the information. There are several sessions throughout the year. Kim also will post the schedule on the Web page.
  - e. APC/FACC Linkage: Patty reported that the Spirit of the Season is scheduled for December 6<sup>th</sup> at Deerwood.
  - f. Strategic Conversation/District BOT Meeting: The potential state college names were discussed, along with the mission of the new state college.
  - g. Upcoming Events: Kathy Clower mentioned the Elluminate training that occurred and that not many were able to attend. She asked if we should schedule another session. Sheri suggested using Doodle (a free program) to schedule this.

The next meeting is scheduled for Friday, November 14<sup>th</sup> at 9:00 a.m. in MCCS 443.

The next networking event is scheduled for November and a meeting notice will be sent with the date.

The meeting was adjourned at 10:42 a.m.