

**College Prep Council
January 19, 2007 at 1:00 pm,
MCCS—Board Room**

Present:

- Charles Smires, Jean Baker, Ron Moore, Toni Southerland, Nancy Banks, Nancy Lany, Tammy Cherry, Nancy Eschen, Daniel Powell, Sheryl Steinman, Edward Watkins, Donna Martin, Sue Buck, Jaimie Malek, Elizabeth Ebbinghouse, Mingmin Zhu.
- Charles Smires reported there were minor glitches concerning the completion of the new scoring sheets in the December exit testing for college prep. English and he anticipates a complete recording of scores on transcripts for the spring term.
- Charles Smires reported that Longman Publishers will continue to fund awards for the top paragraphs in the spring term English exit testing. He encouraged mathematics faculty to pursue similar funding for student performance on MAT 0024 exit testing.
- Charles Smires discussed the creation of a practice test repository for exams in the various college prep. disciplines and solicited materials for said database. Faculty who would like to share their practice tests should send them to Nancy Eschen who will compile them on the Open Campus website, which will be linked to the College Prep Council site. Smires also discussed the potential creation of a document outlining the common practices and procedures for proctoring the exit test. The document would contain a set of college-wide procedures, and also allow individual campuses and centers to adopt their own in-house standards and procedures.
- Charles Smires, on behalf of Dr. Margo Martin, shared data on college prep student success in college credit courses. As part of the QEP, Dr. Martin and her team will be recommending college credit courses suitable for college prep students. Smires reported that such a recommendation will be impacted by the change in prerequisites for social science courses. For entry into courses in the social sciences, students must at least satisfy the writing and reading proficiency requirement at a level that would qualify them for entry to ENC 1101.
- Nancy Banks, Chair of the Reading Council, reported that the Council will meet in late January or early February and will discuss additional guidelines concerning the reading exit testing procedures.
- Toni Southerland reported that Project Renaissance will send three faculty to the National Association for Developmental Education Conference (NADEC) in Nashville, TN during spring break. Southerland distributed registration packets with the hopes of recruiting a larger contingent of faculty, and also distributed fliers for FCCJ's Summer Bridge Program.
- Campus reports on the Project Renaissance initiatives for remediation in math were provided. Bill Meisel and Edward Watkins reported that Downtown's "crash courses" in various content areas to help students prepare for a second attempt at the college prep. mathematics exit exam were not as well-attended as they would have liked. Nancy Eschen reported that Open Campus is continuing to accrue resources for students and faculty to aid in the process of remediation, and requested a centralized list of campus and center workshops for use by OC. Daniel Powell reported that professors at Deerwood are offering students opportunities for in-office remediation. Donna Martin reported that Kent Campus is utilizing software programs in

Blackboard and Aleks to help students remediate. Donna Martin reported that students at North campus remediate in the classroom with the professors and can take the test up to the last day of final examinations. Jaimie Malek reported that South is utilizing a combination of workshops and four-week “short” sections to aid in student remediation, and added that the department is seeking to push test dates back a week to provide time for additional work.

- Charles Smires opened the forum to a discussion of issues for the upcoming year. Smires discussed the possible implementation of a workshop for training using the MIS function to track student success in Artemis. Donna Martin raised the issue of prerequisite checks for students enrolled in MAT 0024, but who had not successfully passed MAT 0002. Mingmin Zhu raised similar concern for students in EAP courses. Smires proposed conducting a review of all college prep. and adult studies policies and procedures with regards to our three-time students. Smires proposed a meeting with Linda Martin concerning a review of institutional data.
- The next meeting of the College Prep. Council is scheduled to be held in the Board Room of the Martin Center on April 20, 2007, at 1:00 pm.
- The meeting was adjourned at 3:05 pm.

Respectfully Submitted:
Daniel Powell, Secretary