



NOTE: Use either the Tab key or mouse click to move from field to field. The box will expand to accommodate your entry.

<b>Section 1</b>	
<b>COURSE PREFIX AND NUMBER:</b> <u>ENC 0001</u>	<b>SEMESTER CREDIT HOURS:</b> <u>4</u>
<b>COURSE TITLE:</b> <u>Introduction to Composition A</u>	

**Section 2**

**TYPE OF COURSE: (Click on the box to check all that apply)**

<input type="checkbox"/> AA Elective	<input type="checkbox"/> AS Required Professional Course	<input checked="" type="checkbox"/> College Prep
<input type="checkbox"/> AS Professional Elective	<input type="checkbox"/> AAS Required Professional Course	<input type="checkbox"/> Technical Certificate
<input type="checkbox"/> Other _____		
<input type="checkbox"/> General Education: (For General Education courses, you must also complete Section 3 and Section 7)		

**Section 3 (If applicable)**

**INDICATE BELOW THE DISCIPLINE AREA FOR GENERAL EDUCATION COURSES:**

<input checked="" type="checkbox"/> Communications	<input type="checkbox"/> Social & Behavioral Sciences	<input type="checkbox"/> Mathematics
<input type="checkbox"/> Natural Sciences	<input type="checkbox"/> Humanities	

**Section 4**

**INTELLECTUAL COMPETENCIES:**

<input checked="" type="checkbox"/> Reading	<input type="checkbox"/> Speaking	<input checked="" type="checkbox"/> Critical Analysis	<input type="checkbox"/> Quantitative Skills	<input type="checkbox"/> Scientific Method of Inquiry
<input checked="" type="checkbox"/> Writing	<input checked="" type="checkbox"/> Listening	<input type="checkbox"/> Information Literacy	<input checked="" type="checkbox"/> Ethical Judgment	<input checked="" type="checkbox"/> Working Collaboratively

	<b>Section 5</b>	
	<b>LEARNING OUTCOMES</b>	<b>METHOD OF ASSESSMENT</b>
•	Understand and use standard American English conventions regarding pronouns.	graded homework, graded assignments, classroom exercises, regular classroom evaluations, exit testing
•	Understand and use standard American English conventions regarding adjectives and adverbs.	graded homework, graded assignments, classroom exercises, regular classroom evaluations, exit testing
•	Understand and use standard American English conventions regarding irregular verb forms.	graded homework, graded assignments, classroom exercises, regular classroom evaluations, exit testing
•	Understand and use standard American English conventions regarding subject-verb agreement.	graded homework, graded assignments, classroom exercises, regular classroom evaluations, exit testing
•	Understand and use standard American English conventions regarding coordination and subordination.	graded homework, graded assignments, classroom exercises, regular classroom evaluations, exit testing
•	Construction of syntactically sound sentences; Recognize and correct major sentence errors involving fragments, comma splices, and fused / run-on sentences.	graded homework, graded assignments, classroom exercises, regular classroom evaluations, exit testing
•	Recognize and correct misplaced and dangling modifiers.	graded homework, graded assignments, classroom exercises, regular classroom evaluations, exit testing
•	Understand and use standard conventions regarding paragraph construction	graded homework, graded assignments, classroom exercises, regular classroom evaluations, exit testing
•	Understand and demonstrate technological skills requisite for success in a college-level writing course.	word processing, computer usage, email competency, academic presentation, online tutorials and software
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**Section 6**

Name of Person Completing This Form: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION 7 MUST BE COMPLETED FOR ALL GENERAL EDUCATION COURSES ONLY (exclude AA electives)**

<b>Section 7</b>	<b>KNOWLEDGE</b>	<i>Primary</i>	<i>Secondary</i>	<i>N/A</i>	<b>VALUE</b>	<i>Primary</i>	<i>Secondary</i>	<i>N/A</i>
A.	Global and Historical Knowledge & Understanding				Intellectual honesty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	• Comprehends a general knowledge of the nature, origins and contributions of major civilizations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Curiosity and openness to new ideas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	• Comprehends the workings and interrelations of personal, business and government economies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Recognition of one's own creative potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	• Comprehends political, social and economic systems and their effects upon society	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Acceptance of and respect for differences among people and cultures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B.	Cultural and Aesthetic Knowledge and Understanding							
	• Comprehends the contributions of the arts and humanities to the human experience on a personal, national or global level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Civic Engagement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	• Comprehends the historical development of the arts and sciences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lifelong Learning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	• Comprehends religious and cultural systems and their effects upon society	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
C.	Human Awareness and Understanding							
	• Comprehends the dynamics of human behavior and the process of increasing self-awareness, growth and development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
	• Comprehends the stages of human development and the dynamics of human relationships in diverse cultures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
	• Comprehends the factors that promote physical, mental and social well-being	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
D.	Mathematics, Science and Technology							
	• Comprehends the basic concepts and investigative processes of the natural sciences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
	• Comprehends the breadth, significance and development of the mathematical sciences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
	• Comprehends the ways science and technology have shaped and continue to reshape human cultures and the environment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

**Section 8**

Name of Person Completing This Form: \_\_\_\_\_

Date: \_\_\_\_\_