

GEA TASK FORCE
NOTES
March 18, 2008

- I. Final Report Date Change
The date for the Task Force to present its final report to Dr. Green has been changed from Tuesday, May 6 to Monday, May 5, 2008. The original date, May 6 falls on the Board of Trustees meeting date. Jennifer Stoetzer will secure a meeting room for that day and will confirm if Dr. Green is available on that date.
- II. MAPP Report
Lynne Crosby reported that the completed MAPPS tests had been received by ETS. Results are expected some time in April in electronic format. Once the results come in, the Task Force will be informed of the results.
- III. Hillsborough's Capstone Course
Crosby discussed how Hillsborough Community College uses a capstone course to assess student learning outcomes. HCC requires the capstone course which is considered to be part of the 24 elective credit hours rather than of the 36 credit hours of general education requirements. AA students can opt out of the course by reaching a certain score on the online MAPP test proctored by their testing center.

Crosby distributed a draft rubric on global awareness and responsibility from Brevard Community College for information.
- IV. Definitions
 - A. Information Literacy
The task force completed and adopted a revised information literacy definition. The revised version will be sent to the task force members electronically.
 - B. Critical Thinking
The task force completed and adopted a revised critical thinking skills definition. The revised version will be sent to the task force members electronically.
 - C. Scientific and Quantitative Reasoning – Will be discussed at the next task force's meeting.
 - D. Global Sociocultural Responsibility – Will be discussed at the next task force's meeting.
- V. Group Leaders Reports on Rubrics Completion Process
 - A. Group 1 - On task, process is working well, on time
 - B. Group 2 - On task, three of five rubrics already posted, on time
 - C. Group 3 - All rubrics posted, process is working well, everyone is on time
 - D. Group 4 - No report
- VI. March 27 Faculty Meeting Planning
 - A. Goal/Outcome
The task force's goal for the March 27 meeting is for the attendees to be able to identify the method they think most appropriately assesses a given student learning outcome related to communication skills.
 - B. Format
The program will start with a general assembly at the beginning of the program. After being welcomed, informed of the expected meeting outcome, and given specific instructions, the attendees will break out into groups. The attendees will choose to participate in one of four groups as follows:

Group 1 - Curriculum Embedded	Facilitators: Lourdes Norman & Matt Mitchell
Group 2 – E-Portfolio	Facilitators: David Bowen & Yolanda Henry
Group 3 – Capstone	Facilitators: Joel Rappoport & Wayne Singletary
Group 4 – Pre/Post/Objective Test	Facilitators: John Wall & Patty Lee

After the group work is completed, all attendees will return to the general assembly where group leaders will present and champion the assessment method(s) chosen by their group. After the leaders' presentations, the general assembly will be considered an open forum wherein the attendees will have an opportunity to ask questions, provide additional input, debate pros and cons of models, and complete a short survey.

The program will conclude with closing remarks, reminders, and completion of the evaluation form.

C. Process

- Don Green and David Bowen/Youlanda Henry will start the program
- Lourdes Norman will give the instructions to be followed by the attendees including the information that there are four assessment models groups (give names of groups). Attendees will be asked to self-select as to which group they would like to join.
- Attendees will be given several handouts: **1)** the models summary matrix, **2)** a handout delineating the pros and cons of each model, **3)** a compiled handout containing all **six** of the draft rubrics developed to date (**one** communication – writing rubric; **three** Communication – Reception rubrics: reading comprehension, listening comprehension and visual/spatial comprehension; **two** Communication – Oral: content and delivery, **4)** a set of instructions.
- The group leaders will instruct the group participants to **1)** look at the models summary handout and the handout identifying the pros and cons of each model, **2)** look at the communication skills rubrics handout, **3)** identify the reason(s) they chose to participate in the assessment model they are in, **4)** develop a strong defense as to why the model in which they have chosen to participate is the better model to assess each one of the rubrics they have, **5)** identify the weaknesses of the other three assessment models, and **6)** consider a complementary model if applicable, and identify which complementary model they would choose.
- The group leaders will ask that the group choose a person from among them to serve as the assessment model champion and explain that it will be the champion's job to convince the other groups' participants that the assessment model his/her group has chosen, with or without complementary model, is the better model to be adopted.

After group work is completed. Attendees re-assemble as the large general assembly group. Moderator (Youlanda Henry) will let audience know that this portion of the program will be videotaped for the archives and instructs the audience that if anyone is uncomfortable with the videotaping to please move to the sides of the room which will not be videotaped. Youlanda also announces that there will be no Q&A/Comments until after all four champions have reported. Youlanda introduces group champions starting with group 1. Each champion will have 15 minutes to present. Tessie Bond will keep time.

- Each champion presents his/her group's recommendation(s) and advocates for the chosen model(s). No questions/answers allowed at this time but audience instructed to jot down questions/comments/feedback they may have as they will have an opportunity to participate in the open forum format later in the program.

