

**GENERAL EDUCATION ASSESSMENT (GEA) TASK FORCE  
2008  
ACTION PLAN**

<b>DATE</b>	<b>TIME</b>	<b>ROOM</b>	<b>GOAL</b>	<b>EXPECTED OUTCOME</b>
Thursday 1/24/08	2:00 – 4:30 p.m.	DEERWOOD  B-1204	<ul style="list-style-type: none"> <li>• To help the faculty develop a better understanding of learning outcomes assessment.</li> <li>• To present and discuss various program assessment models</li> <li>• To provide an opportunity for faculty to brainstorm on the types of assignments that could be used as evidence of student achievement of the communication skills competency.</li> </ul>	<ul style="list-style-type: none"> <li>• Greater understanding of assessing general education learning outcomes.</li> <li>• Increased knowledge and understanding of various program assessment models and increased ability to evaluate each model and the possible application of each.</li> <li>• Enhanced ability to consider and determine the types of assignments that could be used as evidence of student achievement of the communication skills competency.</li> </ul>
Friday 2/29/08	8:00 – 12:00 Noon	DEERWOOD  B-1204	<ul style="list-style-type: none"> <li>• To provide an opportunity for inter-disciplinary groups of faculty to develop the appropriate rubrics to assess communication skills.</li> </ul>	<ul style="list-style-type: none"> <li>• Reach consensus on the rubric to be used by the College to assess student achievement of the general education communication skills learning outcome.</li> </ul>
Thursday 3/27/08	1:00 – 4:30 p.m.	DEERWOOD  B-1204	<p>To develop a draft plan to:</p> <ul style="list-style-type: none"> <li>• assess the general education communication skills learning outcome.</li> <li>• select the appropriate assessment model to be used.</li> <li>• develop a time line for assessing the general education communication skills learning outcome.</li> <li>• develop a time line to complete the FCCJ General Education Student Learning Outcomes Assessment Program by using the same process that is currently being used to develop the assessment of the general education communications skills learning outcome with the other four competencies.</li> </ul>	<p>Creation of a draft plan that includes</p> <ul style="list-style-type: none"> <li>• the definition of effective communication skills.</li> <li>• the assessment model to be used.</li> <li>• the rubric to be used.</li> <li>• the process and procedures for assessment.</li> <li>• the appropriate time lines.</li> <li>• the process model to be used for developing assessment tools for other four competencies.</li> </ul>
Friday 4/25/08	8:00 – 12:00 Noon	DEERWOOD  B-1204	<ul style="list-style-type: none"> <li>• To conduct an open discussion about the draft plan, the tasks to be completed, and the time lines.</li> </ul>	<ul style="list-style-type: none"> <li>• Reach consensus on the final draft, the tasks to be performed and the time lines.</li> </ul>

The General Education Assessment Task Force has two additional meetings scheduled. On Tuesday, April 29, 2:00 p.m. room 443 at MCCS, the Task Force will present to the General Education Sub-Committee of the College Curriculum Committee and to Dr. Don Green, the draft of the proposed assessment plan. The purpose of this meeting is to obtain further feedback and recommendations. The Task Force will submit the final draft of the assessment plan to Dr. Don Green on Tuesday, May 6, 2:00 p.m. room 443 at MCCS.