

**Center for the Advancement of Teaching and Learning &
Southeastern Center for Cooperative Learning**

2008/2009 Meeting 5
DNT, Center Office
November 10, 2008

Call to Order

Robert Greene called the meeting to order at 2:07 p.m. with the following members present:

- Davina Jones (*Deerwood*) Lourdes Norman (*Kent*)
- Andrea McKeon (*Downtown*) Faye Wisner (*Downtown*)
- John Salazar (*North*) Donna Martin (*North*)
- Bill Ganza, International Conference (*MCCS*)

Recorder of Minutes: Jennifer Stoetzer

Old Business

Minutes:

A motion to accept the minutes from the October 27 meeting with changes to the campus reports was made by Donna Martin and seconded by Faye Wisner. The minutes were accepted.

Scholars Roundtable:

There is no new information to report at this time. Tessie will possibly be at the next meeting.

Faculty Awards:

The current guidelines for the OFA and Endowed Chair awards were given to the center members present. Center members were asked to review the guidelines and think of what student outcomes could be included in the requirements. Discussion followed and a statement was drafted. This will be taken to Dr. Yurko and any other recommendations will be brought to the next meeting.

General News Update:

Robert has a meeting coming up with Dr. Green; he will update the Center at the next meeting.

Conference Update:

Numbers for this year's conference are still low. An email blast went out and over 100 folks have clicked all through the site, but we won't know yet if this will generate any registration. Web-based registration should be available within the next week.

Professional Development Needs Survey:

Bill forwarded the survey to the Center Members. He asked for the members to review the contract and send him feedback.

GEA Update:

The call for the pilot project is still in revision. The call is going to be curriculum embedded assessment particularly. They would like for faculty to submit blind copies of assignments they use in their class for the communications rubric to see if the rubric is valid and useable. They are setting up subcommittees of faculty under the GEA and there will be a call put out to the faculty at large to participate. The November meetings will be campus based instead of the large meeting at Deerwood. Any questions from people from your campus can be directed to Youlanda Henry who is the GEA chair or Lourdes.

Campus Reports:

Kent: The alumni reflection may have to be cancelled. There has only been one alumnus who responded. The date was changed due to Election Day. It is now scheduled for November 18th from 1-2 p.m. Lourdes will update the flyer and resend to all faculty.

Deerwood: Jametoria has agreed to work with the other librarians to organize ILAS workshops. Details will be provided as soon as they are available. Deerwood has two possibilities for campus based workshops for spring. Robert discussed some ideas that he had and is helping to coordinate for South and Deerwood.

Downtown: Jennifer Rusnak organized the International Festival. More information will be forthcoming.

Bill let the Center members know that any workshops that they have on their campus that they would like to make known college wide can be added to the FCCU catalog and advertised.

Items from the floor:

The Center would like to start inviting folks to come and speak at the Center Meetings, i.e. the Math Council, Speech Council, College Prep Council, etc.

Donna will speak to the College Prep Council this week at their meeting.

Center members discussed doing an email newsletter bi-annually.

The meeting was adjourned at 3:15 p.m.