

**Academic Leadership Council**  
**Executive Committee**  
**MINUTES**  
**November 2, 2009**

**Attendees:** Peter Biegel, Kathryn Birmingham, Julie Giuliani, Kimberly Hardy, BJ Hausman, Margo Martin.

1. Faculty Credentialing: Margo is continuing her work on the subcommittee with HR to revise adjunct hiring policies. During this committee, the issue of faculty credentialing arose. The faculty credentialing matrices have not been revised in several years. Given that we are now a state college, it would be prudent for the academic leadership to revisit this issue. The Executive Committee agreed that this should be an agenda item at our next meeting and that Lynne Crosby should be invited to provide any input regarding SACS and this issue.
2. IT update with Rob Rennie/List of IT issues: Kim let the committee know she was continuing to try to get in touch with Rob Rennie to invite him to the meeting, but has not heard back yet. The committee reviewed the list of IT issues they would like to discuss.
3. Annual Schedules Update: Peter indicated that he would be able to provide an update on this at the December ALC meeting.
4. Adjunct Handbook Committee: Kim indicated that Melanie Ferren was no longer part of this committee, as she is in a new position at the College. Mike Reiner had requested someone to replace her. Kathryn Birmingham stated she would talk with Stefanie Waschull and Margo Martin would talk with John Wahl about participating in this committee. Mike will provide a brief update to the ALC on the committee's progress at the November meeting.
5. Digital Copyright Committee: Julie indicated that the subcommittee would be meeting on Thursday, November 5<sup>th</sup>, and they hope to bring their recommendations to the December ALC meeting.
6. College procedures for full class overrides: This issue was discussed at the last ALC meeting. Peter will meet with the subcommittee and provide an update at the December ALC meeting.
7. List of College-wide meetings and representation from ALC: Kim inquired as to the list that had been started in March regarding College-wide meetings and ALC representation on these committees. Margo will send Kim what she had collected over the summer. Kim will address this at the next ALC meeting so the list can be finalized.
8. The next Executive Committee Meeting is scheduled for November 30<sup>th</sup>.