

**Academic Leadership Council  
Executive Committee  
MINUTES  
November 3, 2008**

Members Present: Peter Biegel, Julie Giuliani, Kimberly Hardy, Margo Martin, Michael Reiner, Dana Thomas, Nancy Yurko.

1. Faculty Adjunct Evaluations

- a. Margo, Julie, and Michael provided an update on the working groups that had been established. Some groups had made extensive progress and were close to completion, others had not yet met. A couple of the groups would like to obtain feedback from the larger ALC on their progress before making any final decisions. This will be discussed at the November ALC meetings.
- b. Ability to have deans access to Blackboard courses they supervise: Nancy explained that the deans now have access to the courses to conduct observations. However, it is still not the exact "role" that we would like. Currently, a role does not exist in Blackboard that meets our needs. Nancy is working with Rusty Gardner from IT who has contacted Blackboard to see if they can create a role based on our needs (that which most closely resembles the traditional classroom observation conducted in person). She will follow up with him this week on any progress with regard to this issue.
- c. Session on conducting online evaluations: the ALC would like to have a session on how to observe online courses. It was decided that it would be best to wait until after the working groups regarding adjunct observations and evaluations concluded so that the ALC would have a better understanding of what to observe.

2. State College Transition, BAS Degrees, and Credentialing:

- a. Nancy reported that she recently returned from a SACS conference and provided a brief overview of some of the requirements we will need to meet for credentialing, particularly related to the 25 percent rule and the standards that must be developed and used to evaluate our guidelines. She offered to provide a more detailed overview at our next ALC meeting so she could answer specific questions from the deans regarding credentialing.
- b. Peter indicated that the meeting to discuss credentialing issues for the new BAS programs, including the need to re-evaluate the credentialing matrices, will be held on November 12<sup>th</sup>. He will be able to provide an update on this meeting and any results at the second ALC meeting on November 24<sup>th</sup>.

3. The ALC selected 2 potential dates to schedule hands-on training for the LOEP online software. The first date was Monday, November 17<sup>th</sup> at 3:30 p.m. The second date was Friday, December 5<sup>th</sup> at 9:00 a.m. These dates will be given to Lynne Crosby to see if they will be appropriate and then shared with the larger ALC at the first meeting in November.